



THE FORWARD PLAN OF KEY DECISIONS

ISSUE 3: 9 August to 3 December 2004

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(The next issue of the Forward Plan, covering the period, 6 Sept 2004 to 7 January 2005 will be published on 23 August 2004)

Cllr Ann John
Leader of the Council

Forward Plan 2003/04

The Forward Plan sets out the key decisions and other decisions that the Executive intends to take over the following four months, together with key decisions by officers and other important decisions to be taken by the Council, its committees or officers. Briefly, a Key Decision is an Executive decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards. Decisions made by the Executive are subject to a call-in provision. If any item is called in the Scrutiny Committee (made up of Councillors not on the Executive) will meet to consider the item. Following this, the Executive will meet and take into account the recommendations of the Scrutiny Committee. This will usually take place within 4-6 weeks of the original decision. The Executive may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee on a matter are to be considered by the Executive can be obtained from Democratic Services.

The Plan is updated monthly and republished on the Council's website (www.brent.gov.uk/democracy). Copies can also be obtained via the Town Hall One Stop Shop, Forty Lane, Wembley, Middlesex, HA9 9HD, Telephone 020 8937 1366 or via e-mail at committee@brent.gov.uk.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless confidential or exempt under the Local Government Act 1972 as amended. These are listed in column 4 and will be published on the Council's Website five clear working days before the date the decision is due to be taken. Paper copies will be made available via Democratic Services as detailed above. The Council's Access to Information Rules set out the entitlement of the public to see documents and reports.

Anyone who wishes to make representations regarding any of the matters listed in this Forward Plan, can do so by forwarding a written submission to Democratic Services using the above address/telephone number up to one week before the date the decision is to be taken (see column 4). Where a specific decision date has yet to be identified, contact Democratic Services who will forward representations to the Lead Officer.

The membership of the Executive is as follows:

Cllr Ann John (Leader of the Council, Corporate Strategy & Policy Co-ordination)
Cllr David Coughlin (Deputy Leader, Corporate Resources)
Cllr Lincoln Beswick (Community, Consultation & Public Safety)
Cllr Michael Lyon (Education, Arts and Libraries)
Cllr Lesley Jones (Environment & Planning)
Cllr Bobby Thomas (Housing)
Cllr Ralph Fox (Health & Social Care)
Cllr Ramesh Patel (Regeneration & Economic Development)
Cllr Dorman Long (Equalities & Service Improvement)
Cllr Gabrielle Kagan (Democratic Services)

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
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CORPORATE						
BFS -03/04- 82	<u>2003/2004 Provisional Revenue Outturn</u> To note the provisional outturn	Executive (Possibly Full Council)	16 Aug 04	Report from the Director of Finance	Internal only	Duncan McLeod
Cor -03/04- 46	<u>Youth & Community Centres Review – Update</u> To note progress made since report of August 03 and agree terms for a number of Centres where actions outstanding since earlier report	Executive	16 Aug 04	Report from the Director of Corporate Services	Existing tenants and occupiers	Marcus Perry
Cor -04/05- 68	<u>Kingsbury Pool: Wiggins vs Brent – legal action</u> To approve terms to settle case	Executive	16 Aug 04	Report from the Director of Corporate Services	Internal only	Marcus Perry
Cor -04/05- 66	<u>E-government priority outcomes</u> To approve the plan and agree allocation of funding to meet government priority outcome paper	Executive	16 Aug 04	Report from the Director of Corporate Services	Internal only	Dane Wright
Cor -03/04- 42	<u>522-524 Kingsbury Road – Lease Renewal</u> To approve terms of new lease	Executive	14 Sept 04	Report from the Director of Corporate Services	Internal only	Marcus Perry
Cor -04/05- 63	<u>Authority to Award Contract for Sure Start Roundwood Project, at Sites In Curzon Crescent And Longstone Avenue, NW10 (Harlesden and Roundwood Wards)</u> To award contract for construction work	Executive	14 Sept 04	Report from the Director of Corporate Services	Internal only	Marcus Perry
Cor -04/05- 67	<u>Freedom of Information Act</u> To agree actions required to be taken to allow the	Executive	14 Sept 04	Report from the Director of Corporate	Internal only	Dane Wright

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	Council to meet our obligations under the Act in January 2005.			Services		
PRU -04/05-2	<u>Vital Signs Quarter Four</u> To consider information on performance against key indicators for the period January 2004 – March 2004	Executive	16 Aug 04	Report from the Director of Policy & Regeneration	Internal only	Phil Newby
HR-04/05-02	<u>Appointment of Deputy Director of Human Resources and Diversity</u> To approve the creation of a new post of Deputy Director of Human Resources and Diversity	Executive	16 Aug 04	Report from the Director of Human Resources	Internal Only	Valerie Jones
EDUCATION, ARTS AND LIBRARIES						
EAL -04/05-0050	<u>Connexions Service</u> To consider proposals for changing the constitution and management arrangements for the London West Connexions service	Executive	16 Aug 04	Report from the Director of EAL	Local Connexions management committee, comprising wide representation of stakeholders	John Christie
EAL -04/05-0055	<u>Loan Scheme for Schools</u> To seek approval in principle, the proposal for offering a loan scheme to schools under the prudential capital arrangements and to agree to schools being consulted on the proposals.	Executive	16 Aug 04	Report from the Director of EAL	Schools DfES	Martin Stratford
EAL -04/05-0054	<u>Behaviour Support Plan</u> To approve the plan for 2004-06 noting that this will be the final plan of its type as it is anticipated that Behaviour Support will become part of the Single Education Plan after 2006	Executive	16 Aug 04	Report from the Director of EAL	PCT	Rik Boxer

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EAL -04/05- 0058	<u>New Post – Assistant Director, Children’s Partnerships</u> To approve the creation of a new post ADCP following recommendations outlined in the Children Bill	Executive	16 Aug 04	Report from the Director of EAL	None	John Christie
EAL -04/05- 0053	<u>Children Bill</u> To consider a project plan for implementation of the Children Bill	Executive	14 Sept 04	Report from the Director of EAL	None	Rik Boxer
EAL -04/05- 0017	<u>Madison House, London Road, Wembley-lease renewal 2nd floor and acquisition of 3rd floor</u> To approve renewal and new lease terms	Executive	14 Sept 04	Report from the Director of EAL	None required	John Fitzpatrick/ Louis Eden
EAL -04/05- 0046	<u>Proposal for creating a new voluntary aided Islamic Primary School</u> To consider a request from an independent Islamic school, The Avenue School, The Avenue, for Voluntary Aided status	Executive	14 Sept 04	Report from the Director of EAL	None	Judith Joseph John Christie
EAL -04/05- 0057	<u>Outcome of the First Stage of Consultation on the Review of Provision for SEN</u> To consider the outcome of the recent SEN BV Review exercise which proposed changes within the Special School Sector	Executive	14 Sept 04	Report from the Director of EAL	None	Rik Boxer
EAL -04/05- 0051	<u>Public Library Position Statement</u> To approve the Public Library Position Statement and Standards Report 2004 for submission to the DCMS and to authorize the Lead Member for EAL to sign the statement on behalf of the authority	Executive	14 Sept 04	Report from the Director of EAL	None	Marianne Locke/ John Christie

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ENVIRONMENT

ES -03/04- 226	<u>Regulatory Services Best Value Review</u> To report the conclusions of the Best Value Review of Regulatory Services in Environment and to agree the Improvement Plan	Executive	16 Aug 04	Report from Director of Environment	Extensive consultation with stakeholders undertaken during review. No further consultation proposed	Michael Read Directorate
ES -04/05- 243	<u>Wembley Market Street Trading Special Fees</u> To agree special fees for street trading on Olympic Way to facilitate the relocation of Wembley Market	Executive	16 Aug 04	Report from Director of Environment	Internal only	Alan Howarth Health, Safety & Licencing
ES -04/05- 239	<u>Service Plan for Food Safety and Occupational Health and Safety Enforcement 2004/5</u> To approve the service plans which detail objectives, details of the planned inspection programme, performance and reviews against variance from previous plans as required by the Framework Agreement on Local Authority Food Law Enforcement issued by the Food Standards Agency and the section 18 Guidance issued by the Health and Safety Commission	Executive	16 Aug 04	Report from Director of Environment	Internal only	Elizabeth Georgeou
ES 04/05- 254	<u>Letter of Support – London 2012 Olympic Bid</u> To agree a letter of support with associated obligations from Brent Council to London 2012 Ltd in relation to London's bid to stage the Olympic and Paralympic Games in 2012.	Executive	16 Aug 04	Report from Director of Environment	Internal only	Richard Saunders ES Directorate

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ES -04/05- 250	<u>Citizens Application Checking</u> To agree that Brent Citizenship Team offer an application checking service. To agree the fee to be levied for the service.	Executive	14 Sept 04	Report from Director of Environment	None	Mark Rimmer Registrar BDM
ES -04/05- 251	<u>Approved Premises</u> To agree the proposal that rooms within the Town Hall are designated 'Approved Premises' for marriages. To agree the name of the Approved Premises as 'The Old Wembley Town Hall'. To agree the fees to be levied for marriages within the Approved Premises.	Executive	16 Aug 04	Report from Director of Environment	None	Mark Rimmer Registrar BDM
ES -03/04- 190	<u>Willesden Sports Centre PFI – Final Business Case</u> To agree final business case	Executive	14 Sept 04	Report from Director of Environment	Area Consultative Forums	Sue Harper Env. Directorate
ES -04/05- 252	<u>Progressing Town Centre Management in Brent</u> To agree an expansion of the Town Centre Management initiative and adopt a framework Position Statement outlining Brent's approach to supporting town centres.	Executive	14 Sept 04	Report from Director of Environment	Strategic Regeneration Group, Business Associations, Area Consultative Forums	Keith Tallentire Project & Policy
ES -03/04- 204	<u>Affordable Housing Supplementary Planning Guidance Note</u> To approve the draft Supplementary Planning Guidance Note 21 Affordable Housing, as amended by consultation, for the purposes of assessing planning applications	Executive	11 Oct 04	Report from Director of Environment	Consultation with residents associations, housing associations, agents, architects and developers	Nicola Mochrie/ Planning Services
ES -03/04- 147	<u>Draft Air Quality Action Plan</u> To agree an action plan as required by the	Executive	11 Oct 04	Report from Director of Environment	Area Consultative Forums	Yogini Patel Env. Health

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	Environment Act 1995 detailing measures or proposals which will improve air quality, which proposes 63 measures aimed at improving air quality in order to meet the 2005 objectives, given that Brent has declared parts of the borough Air Quality Management Areas and predicted that levels of fine particles and nitrogen dioxide would fail to meet the National Air Quality Objectives					
ES -03/04- 115	<u>Pavilion at Neasden Recreation Ground – Disposal</u> To agree lease arrangements for pavilion	Executive	11 Oct 04	Report from Director of Environment	Welsh Harp JCC members	Louis Eden Parks Services
ES -03/04- 228	<u>Revised Park Strategy for Brent 2004-2006 and a Development Plan for Allotments 2004-2008</u> To report key recommendations within the Strategy and agree the action plan	Executive	15 Nov 04	Report from Director of Environment	Public consultation undertaken as part of production of Strategy	Shaun Faulkner Parks Service
ES -04/05 253	<u>Appointment of Contractor to construct SAC Section 1 including West Footbridge over Chiltern Line</u> To agree appointment of Contractor.	Executive	13 Dec 04	Report from Director of Environment	Press, leaflet and public inquiry	Paul Fraser Transportation
ES -03/04- 172	<u>Updated Supplementary Planning Guidance</u> To approve updated Supplementary Planning Guidance including SPG12 on Access for Disabled People, for public consultation	Executive	17 Jan 05	Report from Director of Environment	Local residents, ward councillors, residents' assoc., ACFs, stakeholders, parties for respective subject areas	Ken Hullock Planning Services
ES -03/04- 240	<u>Hassop Road Environmental Improvements</u> To approve revisions to controlled parking measures and additional enforcement with regard to	Highways Committee	27 July 04	Report from Director of Environment	Internal only	Phil Rankmore Transportation

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	abandoned vehicles, litter, graffiti and street trading					
ES -03/04 241	<u>Personalised Disabled Parking Spaces</u> To approve the provision of individualised parking spaces by reference to the residents vehicle registration	Highways Committee	27 July 04	Report from Director of Environment	None	David Eaglesham Transportation
ES -03/04 242	<u>Local Implementation Plan</u> To advise Members of the Guidance from TfL for the preparation of the Local Implementation Plan which will detail the Borough's policies and strategies with regard to transportation matters.	Highways Committee	13 Oct 04	Report from Director of Environment	All Partners and other Authorities Borough wide.	Qassim Kazaz Transportation
ES -04/05- 246	<u>Valley Farm, Kingsbury – pilot short duration parking scheme</u> To consider the results of consultation on a pilot short duration parking scheme and seek authority to progress the scheme to implementation.	Highways Committee	13 Oct 04	Report from Director of Environment	General public consulted during scheme development	David Eaglesham Transportation
ES -04/05- 248	<u>Wembley Stadium Event Day Parking Controls</u> To consider the results of public consultation for the event day parking control schemes funded by Section 106 funds and to seek approval to proceed to implementation.	Highways Committee	13 Oct 04	Report from Director of Environment	General public consulted during scheme development	David Eaglesham Transportation
HOUSING						
HSG -04/05- 33	<u>Choice Based Lettings – 'Giving People Choice'</u> To note the continued improvements in the Locata scheme which are aimed at ensuring that all parts of the community have access to the scheme. Also, to agree the monitoring and support mechanisms which have been put in place to ensure that	Executive	16 Aug 04	Report from the Director of Housing	None needed	Martin Cheeseman

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	vulnerable applicants can be assisted in using choice.					
HSG -04/05- 32	<u>Cash Incentive Scheme</u> To consider a scheme which would allow council tenants to receive a grant to buy properties on the open market.	Executive	16 Aug 04	Report from the Director of Housing	None needed	Martin Cheeseman
HSG -03/04- 20	<u>Stonebridge Housing Action Trust (HAT) – Succession Strategy</u> To consider entering into a public private partnership with Hyde Housing Assoc (or its subsidiary), which would come into effect at the conclusion of the Stonebridge HAT in 2007 for those residents who choose not to return to the Council as tenants. To also consider a number of general policy issues as well as detailing the result of extensive negotiations with the HAT and Hyde Housing Association.	Executive	14 Sept 04	Report from Director of Housing	No external consultation needed	Martin Cheeseman
HSG -04/05- 29	<u>Selection of RSL Partner for Barham Park</u> To consider the selection of an RSL to be the Council's preferred partner for the proposed transfer and redevelopment of Barham Park Estate, based on the proposals submitted by three RSLs in July 2004.	Executive	14 Sept 04	Report from the Director of Housing	The residents of Barham Park estate will be consulted at an open day in May and also at an exhibition of the final proposals in July. A panel of residents' representatives and officers will	Martin Cheeseman

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					also assess the three schemes.	
HSG -04/05- 30	<u>PFI Affordable Homes</u> To note the up to date position as regards the non - HRA PFI, a scheme designed to increase both the supply of affordable and temporary accommodation. Social Services - Learning Disabilities will receive modern accommodation to house this client group as well as access to general needs accommodation.	Executive	14 Sept 04	Report from the Director of Housing		Martin Cheeseman
HSG -04/05- 31	<u>Older Persons Housing Strategy</u> To approve the Older Persons Housing Strategy in principle and in terms of the additional resources required to deliver it. The Older Persons Housing Strategy aims to offer quality and choice of housing across all tenures and appropriate housing support to the older people (i.e. those who are 60+) of Brent to enable independent living. The Strategy usefully links into the health and social care strategies of the Primary Care Trust and Social Services.	Executive	14 Sept 04	Report from the Director of Housing	Extensive consultation through questionnaires, a stakeholder steering group, public consultation, the Pensioners forum, Willow Housing & voluntary & Black Minority Ethnic Group. Also the Health Service Priority Action Groups, Brent Group for Older People & the Physical Disabilities Group	Martin Cheeseman

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SOCIAL SERVICES

SS -03/04- 18	<u>Forced Marriages</u> To agree a local protocol to implement government practice guidance on younger people and vulnerable adults facing forced marriage	Executive	16 Aug 04	Report from the Director of Social Services	None required	Janet Palmer/ Christine Bridgette
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